



**IUPUI**

OFFICE OF ACADEMIC AFFAIRS

### **FA Box-By-Term Teaching Loads for 2020-2021**

Per information from the registrar and OAA:

Class scheduling for fall and spring, 2020-2021 can contain:

#### **Counted within “fall semester:”**

- A 16 week fall session
- A 13 week fall session
- An 8 week first-half of fall term
- An 8 week second-half of fall term
- A 3 week Winter 1 session (November-December)

#### **Counted within “spring semester:”**

- A 6 week session in Dec-January
- A 3 week session in January
- A 16 week spring term
- A 13 week spring term
- An 8 week first-half of spring term
- An 8 week second-half of spring term

#### For undergraduates:

- 12-18 credits taken in the fall sessions (any and all of them), and, 12-18 credits taken in the spring sessions (any, combined) = fall within tuition banding.
- Advising will help students not overload themselves—systems will not automatically prevent them from taking a 16 week course AND a 3 week winter session course.

#### For graduate students/SAs:

- Credits taken within any / all fall, and any/all spring sessions, will maintain progress and health insurance.
- Students who register in the regular fall and spring sessions do NOT need to register for anything in the winter sessions.
- Students whose aid covers tuition are subject to the usual limits (that is, if they opt to take additional courses in winter sessions, units are not obligated to cover tuition).
- Teaching courses will ‘count’ the normal standard hours of working: if SAs (AC3s) teach 3 credits in any fall session, it will count as 9 standard hours per week of working.

For questions related to faculty affairs, please contact the  
IUPUI Office of Academic Affairs team at [acadhr@iupui.edu](mailto:acadhr@iupui.edu)



**IUPUI**

OFFICE OF ACADEMIC AFFAIRS

For regular full time faculty:

- All teaching in any fall, or any spring, session, will count towards normal teaching load expectations.
- Chairs and faculty can decide in which semester to count any 6-week session teaching (fall or spring).
- Teaching over the normal teaching load cumulatively over the whole fall, winter and spring terms will be compensated as overload **but only allowed as a last-minute emergency**. All classes not falling within normal faculty loads should be covered with adjuncts.

For adjuncts (AC2s):

- There will be a limit of 9 credit hours across fall, and across the combination of winter and spring, sessions (and across all IU campuses). This is a firm limit and cannot be exceeded.
- The three and six-week sessions will be counted against the spring semester limit.

Preference for staffing classes:

Full time faculty as part of their load/normal assignments

Full time faculty whose classes are cancelled should be assigned other courses

:::::After this:

Adjuncts

:::::

Full-time faculty will be approved for **overload** payments ONLY if during all of fall, winter and spring they have taught a full load

AND

It is a last-minute or mid-term emergency fill-in: you may use regular faculty to fill in if an assigned instructor becomes sick.